



The Painless Way to a Paperless Office

FOR IMMEDIATE RELEASE

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Digiscribe Document Management Specialist Becomes AIIM ECM Practitioner

Document Management Professional Becomes Proficient ECM Practitioner

Elmsford, New York – November 29, 2012 – [Digiscribe International](#), provider of document scanning services, document management solutions and workflow automation software throughout the New York Metro area today announces that a member of the Digiscribe sales team has been accredited as an AIIM ECM Practitioner.

The [Enterprise Content Management \(ECM\) Practitioner program](#), offered by AIIM (Association for Information and Image Management) outlines central ECM technologies and their advantages for organizations. The program also delves into topics such as information architecture, metadata, and taxonomies that are critical in a document management solution. The training encompasses:

- Enterprise strategies and technologies for managing content
- Technologies and solutions for DM, Imaging, ERM, WCM, Workflow, and Collaboration
- Organizing content, information governance structure and responsibilities
- Corporate instruments like taxonomies, metadata model, and security model
- Interoperability and integration techniques and migration
- Process and workflow
- Social Business and Knowledge Management as Drivers
- Implementation planning and execution

“Digiscribe is committed to having a highly trained team that provides technical expertise and superior customer service in solving our customers’ business process problems. The AIIM training courses for ECM Practitioners insures our sales team is equipped with the most up-to-date information on the dynamic landscape of document management,” said Digiscribe President [Mitch Taube](#).

About Digiscribe

Digiscribe implements cost-effective document scanning and document management services that help businesses of all sizes, non-profit organizations and healthcare providers operate more efficiently, reduce costs and go green. Digiscribe’s services include: document scanning, PO Box/mailroom scanning services, document management software, workflow automation software, full-text OCR, e-Forms, e-mail management, office automation services, business process outsourcing and box & media storage. Digiscribe is an AIIM Preferred Solution Provider, a top-ten worldwide reseller of ImageSilo and PaperVision Enterprise electronic content management software, a third year recipient of Digitech Systems’ Circle of Excellence Award and a WCA Apex Award recipient. Digiscribe and Digiscribe New England are affiliated companies.

For more information call 800-686-7577 x1102, email Ellen Rothschild at efrothschild@digiscribe.info or visit www.digiscribe.info.

About AIIM

AIIM has been an advocate and supporter of information professionals for nearly 70 years. The association's mission is to ensure that information professionals understand the current and future challenges of managing information assets in an era of social, mobile, cloud and big data. Founded in 1943, AIIM builds on a strong heritage of research and member service. Today, AIIM is a global, non-profit organization that provides independent research, education and certification programs to information professionals. AIIM represents the entire information management community, with programs and content for practitioners, technology suppliers, integrators and consultants. www.aiim.org

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